



The School District of the City of Erie

# East High School Honors Academy

1001 Atkins Street ◊ Erie, Pennsylvania 16503  
Phone: (814) 874-6400 Fax: (814) 874-6407

Mr. James Smith

Mr. Neal A. Brokman

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Principal

Honors Academy Department Chair



## SHADOWING PERMISSION FORM

I give my son/daughter (print) \_\_\_\_\_ permission to shadow on \_\_\_\_\_, 200 \_\_\_\_ with \_\_\_\_\_ in the Honors Academy at East High School. I understand that I am responsible for lunch money, transportation to and from the school. My child understands that they must follow the Erie School District's discipline policy and the rules of East High School.

\_\_\_\_\_  
Parent Name (print)

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sending School Principal (print)

\_\_\_\_\_  
Principal's signature

\_\_\_\_\_  
Date

### Shadowing procedure

- Host student must have good attendance/academic standing.
- Contact the Shadowing Facilitator Mr. Brokman (phone: 874-6400) for preapproval of date and host student.
- Once the form is complete and signed by the sending school principal, please fax the form to East High School (874-6407).
- With the final approval of Mr. Brokman, arrive at East, enter through the Atkins Street main entrance and enter the main office.
- Student must sign-in; meet with Mr. Brokman, Honors Academy Department Chair and the student shadow. A nametag will be issued and must be worn all day.
- The student must remain with the East student at all times.
- When entering the classroom, the host student will introduce the student to the instructor and find him or her a seat.
- The student shadowing is expected to participate and monitor the instruction in the classroom.
- At the end of the day, the student must return to the main office to sign-out and turn in their name and badge.
- A one-page paper on their shadowing experience at East High School is due to their school counselor within the week of the visit and a copy forwarded to Mr. Brokman at East.